



THREE GREEN APPLES CONSULTING

Keeping Business Simple

CAREER OPPORTUNITY: REWARD ANALYST

Three Green Apples Consulting Ltd is a consulting practise providing transformational human resource management based services. We strive to transform business through people, providing services that are value-adding and measurable in their contribution (for more information visit our website www.tgagroupea.com)

We are looking to recruit and train a Reward Analyst who would like to grow their career in remuneration consulting. He/she will be responsible for assisting the Managing Consultant in analysing salary surveys which include collecting information about employee compensation, including salary and benefits in different organisations and undertaking assignments related to compensation and benefits.

REQUIREMENTS

Minimum Knowledge, Qualifications and Experience required for this Role

- A degree a numerically based discipline from a reputable institution of higher learning.
- Have a learning mind-set, demonstrated strong organization, communication and relationship skills.
- Be analytical, highly numerate and have strong attention to detail.
- Have the ability to work independently, in a frequently changing environment, delivering quality results within agreed and often tight timelines.
- Be good at multi-tasking, prioritizing with strong follow-up skills.
- Have unquestionable integrity; demonstrate a high level of discretion and the ability to work with confidential information.
- Be computer literate, highly proficient in Microsoft Office suite, particularly Excel.
- Have had some formal work experience through internships and/or holiday jobs and will have an understanding of office etiquette and protocol.

The position will be offered to the individual who can demonstrate how this role will contribute to his/her personal and career growth and development.

Remuneration: The package for this position is KShs 18,000 per month gross plus meals for the probationary period. Terms will be revised upon successful completion of probation.

If you are interested in the position and have the skills, talents and potential we are looking for, we would like to hear from you. Please send your resume to recruitment@tgagroupea.com by **20th January 2017**.

*Please Note: **We do not charge** individuals any fee to accept or hold their applications in our database. We therefore do not accept any applications from agencies who charge their clients for submitting their resumes.*